

Elijah House Online School of Prayer Ministry Student Handbook

Training Course 201 & 202



Mission and Vision of Elijah House

Mission: Restoring Relationships

Vision: To Transform the World, One Relationship at a Time

Elijah House (EH) is a nonprofit organization committed to the principles of Malachi 4:5,6 and Matthew 17:11. It is a call to God's people to "restore the hearts of fathers to their children, and the hearts of the children to their fathers" and to "restore all things." EH serves to inspire and educate individuals and churches to confess their sins, forgive, and equip one another for maturity in ministry, and to effect positive social and community changes. EH has one goal: to unite a believer's whole heart with Jesus so they may experience the transforming power of His death and resurrection in their life.

Mission of Elijah House Schools

The school of ministry is designed to teach EH's prayer ministry model of sanctification and transformation, breaking it down step-by-step to easily apply it in a ministry setting. Every school is prayerfully planned to provide an atmosphere for opening the heart to receive truth, renewing the mind, and resulting in life transformation through Christ. The key to the EH prayer ministry model is partnering with Holy Spirit. We are co-workers with Christ, acting to restore broken and hurting hearts and to reconcile relationships. In keeping with the EH vision, our schools' mission is to equip, encourage, and release "Ambassadors for Christ" (2 Corinthians 5:18-20), who will pick up His mantle and continue His mission of restoration, healing, and reconciliation!

School Goals

- To equip and train saints for the work of ministry, using the EH Prayer Ministry Model.
- To apply essential scriptural elements of healing through confession, forgiveness, repentance, and restoration; which is sanctification and transformation.
- To provide a safe setting for building relationships, learning, and practicing prayer ministry in small groups.
- To teach, model, and provide opportunity to practice ministry to one another according to the Word of God and in the power and sensitivity of Christ through, the Holy Spirit.

By submitting an application to attend any format of the Elijah House Schools, you are agreeing to abide by the guidelines, policy, expectations, and terms outlined in the Student Handbook.

Course Overview

Registration fee includes tuition, application, small group coordination, student study guide, and certificate of completion at graduation. Required reading books must be purchased separately.

Training Course 201

Foundational lessons on the EH Prayer Ministry Model

- 25 Lectures approximately 1.25 hours each (see *Training Course Lesson Titles*) = 31 hours
- 2 Prayer Ministry Demos approximately 1.5 hours each = 3 hours
- 9 Small Group Sessions approximately 2 hours each = 18 hours
- Homework Assignments at teacher's discretion
- Total Hours of **Course 201** Instruction & Practical Experience = 52 hours

201 Required Reading – Books by John, Paula and Mark Sandford

Transforming the Inner Man God's Power to Change

Growing Pains

Letting Go of Your Past

Deliverance and Inner Healing

Restoring the Christian Family

Training Course 202

Builds on the foundation of the 201 course and applies it to specific issues outlined in Training Course Lesson Outline

- 24 Lectures approximately 1.25 hours each (see *Training Course Lesson Titles*) = 30 hours
- 4 Prayer Ministry Demos approximately 1.5 hours each = 6 hours
- 9 Small Group Sessions approximately 2 hours each = 18 hours
- Homework Assignments at teacher's discretion
- Total Hours of **Course 202** Instruction & Practical Experience = 54 hours

202 Required Reading – Books by John and Paula Sandford

All the 201 Required Reading plus

Healing Victims of Sexual

Abuse Why Good People

Mess Up

Total Instructional Hours for 201 & 202

= 106 hours*

*Enrichment lessons may be added to Instructional hours, depending on school format.

Enrichment Reading Material for all Courses

Grassroots Gratitude: A Journey Toward Real Inner Healing

The Elijah Task

Choosing

Forgiveness

Awakening the Slumbering

Spirit Life Transformed

Healing for a Women's Emotions

Course Expectations

With each lesson and small group practicum, students will gain understanding of inner healing principles that will empower them to bring others into a transformed life. Lessons are taught in sync with a small group experience, every small group building upon each previous group. Small group time is **vital** because that's where each lesson is put into practice and students are activated into one-on-one ministry with each other. Small group focuses on the EH ministry model; no other ministry models will be used during this training (for further explanation please see *General School Requirements*, section *Small Group*). While going through our schools, many students find themselves exposed to their own hidden opinions and attitudes of the heart for the first time, which can be unsettling. EH makes every effort to make small group a safe atmosphere, allowing for sensitive parts of student hearts to be exposed.

In this course of study, students' personal life issues will be uncovered. Some healing *will* happen but, due to time constraints, all issues will not be dealt with. This is a lifelong process. **PLEASE NOTE: EH Prayer Ministry Schools are not intended to be a place where people come to RECEIVE healing! Rather, EH Schools are where students learn to FACILITATE healing in others.** If you desire to attend a course to RECEIVE healing, check out instead our *Keys to Transformation Workshop* or our *Healing Trauma* and *Healing Shame Series* on our website store – www.elijahhouse.org.

The focus of the Schools of Prayer Ministry is to equip students to minister to others using the EH model and to further student healing. Students do sometimes find the need to seek ministry once the school is complete. *If, as a potential student, you are aware of significant life issues that have not been addressed, we highly recommend that you receive prayer ministry before attending EH schools.* If you need a prayer minister recommendation, contact Elijah House at 509-321-1255 or scheduler@elijahhouse.org.

General Elijah House School Requirements

- Acceptance of the Lord Jesus Christ as your personal Savior at least one year prior to enrollment;
- Must agree with EH's Statement of Faith (see *Elijah House Statement of Faith*);
- Must be a member of a Christian church in good standing, participating in regular worship and church ministry opportunities. (EH does recognize home churches and small groups in this respect.);

- Must submit an application with recommendations from at least one character reference and one pastoral leader reference;
 - Must uphold and agree to Confidentiality Agreement (see *Confidentiality Agreement*);
 - Payment of all required fees at the time of registration.
- **Attendance:** is required for all lessons and small group sessions. Missed lessons (no more than 3) and a missed small group session (no more than 1), must be completed for graduation. Where possible, special arrangements must be made by the student with their small group leader to hold an additional session for student to complete the school. Students not able to make up missed lessons or small group during their 9-week school will not graduate. However, they may arrange (with the EH Training Director) to attend that respective online school again up to one year from the date of drop at no additional charge.
 - **Small Group:** Small groups consist exclusively of students within the school, and the small group leader's role is for coaching purposes only. Students are required to participate in the role of seeker, prayer minister, assistant prayer minister (helper), and intercessor during small group. Every student will serve in the roles of seeker, assistant prayer minister, and intercessor a minimum of 2 times. Students will serve as prayer minister a minimum of one time. Small group is a time to practice and apply principles being taught. Couples, associates, and friends are placed in separate groups (where possible) for confidentiality reasons. All things discussed and prayed over are to remain confidential within each group (see *Confidentiality Agreement*).
 - **Homework:** There is required written online homework at the end of each lesson which small group leaders will look over.
 - **Reading:** In order to fully comprehend the material taught, students are required to read the books listed in the *Course Overview*. We suggest reading these books (search for our discounted "student book packages") prior to attending a school.
 - **Additional Requirements:** based on the format of the school, there may be additional requirements, please see the *Course 201 and 202 Formats* section.

General Online School Participation Requirements

- Students must be fluent in the English language.
- Students must have a good working web camera and microphone (built-in or portable) through which the group can see and hear them.
- Students must have access to a high-speed, stable internet signal that is not slow, intermittent, or variable. (Check modem speed at <http://www.speedtest.net> to see where student service is ranked.)
- Students must download – where necessary – whatever video conference software their small group leader utilizes onto their computer or online device.
- Students must attend all of the online small group sessions as outlined in *Attendance* above. The beauty and efficacy of the small group dynamic EH uses requires that every member of the group be together (visibly and audibly) for the entire process!
- Students must be willing and able to sit in front of their web camera and microphone for the entire small group session, just the same as if they were in the room attending a live event. Dress is business casual (no pajamas, please!). Students must treat this experience as they would if attending a live Elijah House school small group in a church or meeting hall.

- The room in which students attend the small group must be free of distractions such as children, pets, external noise, cell phones, other electronics, etc.
- Students' pastor or spiritual leader must have committed (this is asked for in the student Pastor Reference form) to support students in the event they experience crisis as a result of exposing latent unresolved issues in their life. Most of those issues can be addressed in the small group with other small group members, but if students need additional support, they must rely on their pastor's commitment.
- Students must have an open heart and a desire to let God work in their life in whatever way He chooses.

Prerequisites for each course in addition to General School Requirements

201– Begin reading books listed under *Course Overview*

202– 201 graduation and completion of required reading for 201

230 – 201 and 202 graduation and completion of required reading for 201 and 202

Course 201 and 202 Formats

There are three ways to attend EH schools of ministry through Facilitated Video Schools, Online Schools, or via an intensive Two-Week School at EH headquarters. Each format is explained below:

Facilitated Video Schools

These schools are offered through authorized Elijah House Facilitators in many locations in the United States and Canada. Most video schools are local to students, and most of these schools meet once per week in 2- to 4-hour progressive sessions. Others are done through consecutive intensive weekends, or other schedules that serve the needs of students at the facilitator's discretion.

Registration for Facilitated Video Schools is done by contacting the facilitator directly. Their contact information is available at elijahhouse.org under the Events/Training tab. Select the level of course you wish to take and then scroll to the bottom of the page and use the "Click Here" button to see the list of facilitated schools posted by state. *We encourage students to attend facilitated schools whenever possible.* This allows students to take the course at a slower pace and to be in relationship with others in their own communities.

Online Schools

These 9-week schools are offered by Elijah House USA utilizing an online streaming video format and live online small groups. Students apply through EH's online school website. Each week, students view three video lessons, respond to homework for most lessons, and then – led by an Elijah-House trained leader – participate in a live small group session with three other students on a video conferencing platform. To register for an EH Online Prayer Ministry School, go to elijahhouseschools.org

Two-Week Intensive Schools

The schools conducted by the headquarters of Elijah House USA offer direct teaching and personal contact with Elijah House teaching team and staff. There are 3 lectures per day, each concluding with a

Q & A time. Practical experience is gained through 2 hours of small group ministry time with peers each afternoon, with daily guidance from small group leaders. There are 3 or more prayer ministry demonstrations during the school, which involve volunteer students from the school. If interested in attending a two-week Intensive School, all registration information can be found on elijahhouse.org.

Graduation Requirements*

1. Student has met all attendance and participation requirements described in *General School Requirements*;
2. Student protects confidentiality of all fellow students;
3. Student completes all homework/quizzes associated with lessons;
4. Student demonstrates ability to put what they have learned into practice in personal life and in ministering to others;
5. Student demonstrates growth as a result of school participation.

Students who complete the course requirements will graduate from the school and are eligible to continue further training with Elijah House. Students should follow us on Facebook at www.facebook.com/elijahhouse/ or sign up for our newsletter at elijahhouse.org to stay abreast of announcements of advanced courses, seminars, or mentoring opportunities.

**The graduation certificate only documents the completion of the course. It is not used for certification purposes.*

Elijah House Refund Policy

Online Schools

Students may drop the online course at any time upon receipt of intent to withdraw in writing through email. Elijah House does not offer refunds for our Online Schools as small group leaders are subcontractors and are paid out of student tuition. However, Elijah House will extend student tuition for one (1) year after withdrawal. Students desiring course material refund must ship material postage paid back to Elijah House in **new, resaleable** condition. Materials received in unsellable condition will not be refunded.

Two-Week Intensive Schools

Elijah House must receive student intent of withdrawal in writing through email, PRIOR to the following:

- A) Students withdrawing from the course prior to course start date will receive a refund minus \$50 application fee. Study guide fee will be refunded IF the guide is received back to EH in **perfect, resaleable** condition. Return shipping to be paid by student.
- B) Students withdrawing from the course after course start date are only eligible for a refund if they withdraw prior to the 4th lesson. Refund does not include the following:
 - 1) \$50 application fee
 - 2) \$50 study guide fee

3) \$50 small group leader fee

There will be no refunds given other than the two withdrawal conditions outlined above.

College Accreditation

Elijah House Schools provide substantial training and experience in the Elijah House model of prayer ministry which is a form of pastoral counseling. We are not an accredited institution offering college credit. However, for those pursuing degree programs, college accreditation may be available through their college, graduate program, or seminary. Many higher education institutions acknowledge and give credit for prior learning which can include work experience and non-accredited courses like this one. Contact your registrar and ask about their Prior Learning Assessment (PLA), Recognized Prior Learning (RPL), or Credit for Prior Learning (CPL) programs. Student certificate of completion and a copy of this handbook serve as documentation.

Training Course Lesson Titles

201	202
Biblical Basis of Elijah House Prayer Ministry Bitter Root Judgments and Expectancies Ministry Tools 1 – The Simplest Tools Inner Vows Heart and Mind Ministry Tools 2 – Following the Holy Spirit Foundational Lies Bitter Fruits Ministry Tools 3 – Interviewing Accomplishing Forgiveness Repentance and Restitution Rightly Expressing Emotions Honoring Father and Mother Unmet Needs Shame Praying for Release of Trauma Burden Bearing Deliverance and Inner Healing Performance Orientation Parental Inversion Reconciling with God How We See God Common Errors in Prayer Ministry Sealing our Healing Reconciliation	Restoring Childhood Foundations Prenatal & Early Childhood Issues – Part 1 Prenatal & Early Childhood Issues – Part 2 Identifications of Love Denial Profile of an Abuser Healing the Sexually Abused Emotional Abuse Spiritual Slumber Spiritual Captivity Generational Sin Healing the Effects of Occult Involvement Sexual Addictions Depression Fractured Heart and Relationships Unresolved Grief Homosexuality Spiritual Adultery Sources of Sexual Issues Burnout Making Healing Relationships Safe Cutting Free Care and Feeding of the Spirit Healing Our Children’s Hearts

Confidentiality Agreement

At Elijah House prayer ministry schools, students are privy to very personal and confidential information. To divulge such information can be very hurtful even if no harm is intended. In order to promote an atmosphere of trust, students must take great care in treating ministry information as confidential, and not share it beyond their small group.

1. All communication (both verbal and written) between students and their small group is confidential.
2. When participating in small group, student must be the only person in the room or space – out of earshot of any other person around them, and where their screen cannot be seen by any other person around them.
3. For the sake of mentoring and ongoing training in the prayer ministry process, topical information about the small group progress maybe shared from the small group leaders to the supervisors or designated colleagues. This information will not include the name of any individual or those of his/her family members, friends or colleagues, or other information that would identify him/her.
4. Exceptions to confidentiality may occur in mandatory reporting conditions:
 - a. When a student indicates an intent, or is clearly a danger to harm themselves or others;
 - b. When the law and Elijah House policy requires - specifically involving disclosure of the physical or sexual abuse or neglect of a child or vulnerable adult.*

*A vulnerable adult is one who - by virtue of age, physical injury, disability, disease, or psychiatric, emotional, or developmental disorder - is unable to independently provide for his/her own basic necessities and/or defend him/herself.

Therefore: "As a student of Elijah House Schools and in line with biblical principles and for the sake of those to whom I minister, I promise to maintain confidentiality, and to protect the precious gift of trust entrusted to me."

Elijah House Statement of Faith

The Holy Spirit has led us to believe fully in the simple orthodoxy of the major creeds of the faith: the Apostles' and Nicene Creeds, the Augustinian and Wesleyan Confessions, etc. This means that for us the Lord Jesus Christ is the only begotten Son of God the Father, that He died on the cross for our redemption, was raised again, and is seated at the right hand of the Father. He has given us His Holy Spirit and the gifts of the Spirit that we might serve Him and His Kingdom. We believe we are called to be faithful members of His Church, regularly attending worship and submitted under the care and covering of pastors and elders. We believe scripture provides divine guidance for morality such as the Ten Commandments, definition of marriage as one man and one woman, and the consequences of sin described in Romans 1:20-31. To us, the mission of the Church is all-important—to evangelize, teach, and heal until He returns. Therefore, Elijah House remains orthodox in all respects, that we might be a faithful part of His mission to prepare God's children to live and fellowship with the Father throughout eternity.

In response to the dual mandates of Malachi 4:5-6 and Matthew 17:11, we are called to be instruments of writing, teaching, prayer ministry, and healing. We believe all teaching and healing is an expression of the love and mercy of the Lord Jesus Christ. Neither teaching nor healing is something we do, but

rather it is the work of the Holy Spirit. This is especially true in heart healing—the internal cleansing of our “vessel” by the Holy Spirit.

Healing seems to imply that something is broken, so we need to repair it. But God does not intend to fix us—to put new patches on old garments. He means to slay us on His cross and raise us anew in Him. As prayer ministers, this calls us to constant death of “self” on the cross in order that we not lay practiced programs on people, but attempt to allow the Holy Spirit to write His lessons in the hearts of His children. He is not putting His laws in our minds, but writing them deep in our hearts.

Sanctification is the application of the blood, cross, and resurrection life of our Lord Jesus Christ to deep wounds and practices in our hearts, setting us free to walk as God intended when He created us. These are applied by consultation and prayer, but it is prayer which is the basis of all our ministry. Transformation is the process of sanctification in which the Holy Spirit transforms all our degradations to glory, our weaknesses to strengths, and our deserts to gardens of blessing.

Prayer Ministry in Practice: What I Can Do with This Training?

Having completed an Elijah House Training Course, how can you apply what you have learned? Start by honestly answering the following questions:

- Has my own healing progressed to the point where I am stable and healthy enough to minister to others?
- Have I adequately grasped the approach presented in the Elijah House School of Prayer Ministry course to be effective in helping others deal with their issues?
- Have I developed a habit of handling confidential information with integrity, and protecting the person(s) involved?
- Do I have adequate personal support and intercessory prayer cover to deal with the spiritual warfare involved?
- Am I under accountability to a church or ministry for pastoral covering?

There are four ways in which one can employ Elijah House prayer ministry training:

1. **Casual Ministry** that happens either spontaneously or occasionally in the course of relationships within your personal sphere of influence.
2. **Ministry Team** participation under the authority of your church or ministry.
3. **Facilitate Schools** in your hometown and train others in prayer ministry.
4. **Ongoing Professional Level Prayer Ministry** with scheduled, repeated sessions.

Note: Although the training you have received from Elijah House is an invaluable foundation for prayer ministry, please understand that Elijah House 201 and 202 completion certificates are not an official endorsement of one’s readiness or qualification to minister to others. These certificates simply document training.

Peer to Peer Ministry

Anyone who has been exposed to Elijah House training is likely to encounter moments where the principles they have learned may be helpful to someone they know. It is our sincere hope that your exposure to Elijah House principles will have prepared you to be “instant” in that season and be able to help those you know and love as a “prayer minister of the moment.”

Let the quality of your rapport with a seeker determine how you minister. Rely on their permission as a guide for how extensively you minister. For issues you are ready to handle, your friendship may be the very thing that is needed, and your ministry can be of tremendous importance and great blessing. For issues you are not yet ready to handle, your training may equip you in how to advise your friend. You could refer them to a person skilled in ongoing prayer ministry or, in case of mental illness, a mental health professional. Even in those cases, your friend will need to know that you are present to support them and intercede for them, even if they are processing their tough issues with someone else.

Ministry Team

This type of ministry should be engaged in under the direction of your pastor or ministry team leader. This includes altar ministry or teams that do ongoing scheduled sessions. You might have to educate the pastor or ministry leader about Elijah House and our training. It might help to share that the training you have received is a form of pastoral counseling actually developed by a pastor. Be very clear that your intent is to support your pastor or ministry leader in the context of their vision and mission. Some churches will not want Elijah House prayer ministry operating in their fellowship, and it is important to honor that. Other churches will leap at the opportunity and give you more to do than you can handle! Let the Holy Spirit guide you to a venue where your gifts are welcome.

A volunteer ministry team can take a lot of pressure off the pastoral staff by reducing their volume of pastoral counseling. Elijah House ministry is an excellent fit here. It can allow pastoral staff to focus on other pressing issues. Trust developed in this manner may lead to the pastor or ministry leader referring to you, or perhaps even consulting with you about cases they are working with. This may also open the door to becoming a personal support for the pastor when they experience their own personal issues. Ministry Team ministry must be built upon consistent, long term, loyal, and confidential rapport with the pastor of your church or leader of your ministry.

Facilitate Schools

Once you have completed both Training Courses 201 and 202, read all the required reading books, and practiced prayer ministry to the point of becoming confident in prayer ministry, becoming a video school facilitator can be a rich and rewarding avocation. Video school facilitators are authorized by Elijah House through an application process to conduct official Elijah House schools of ministry. Facilitators are also authorized by the pastors of their church to conduct Elijah House training in the church facility. Facilitators oversee and administer the student registration process, presentation of the lessons, small groups, and documentation of student completion. A portion of revenue generated by the video school is returned to Elijah House, and facilitators are also compensated for their role through student fees. For more information about becoming a video school facilitator, please email: schools@elijahhouse.org.

Ongoing Prayer Ministry as a Profession

Completion of Training Courses 201 and 202 with advanced courses and mentoring is highly recommended prior to attempting to set up a professional practice as a prayer minister.

For this you need these things listed below, but are not limited to:

- Establish a business entity according to state and federal laws;
- Accounting services for tax law assistance;
- Set up business account, liability insurance and office space (highly recommend apart from your home);
- A governing board and intercessor group.

Contact Elijah House for more information on setting up a prayer ministry practice at schools@elijahhouse.org.